



Minutes of the Annual General Membership (AGM) Meeting
12 December, 2020, Zoom Conference Call

Members in attendance:

Darrell Briggs, John Bordin, Chris Chapelle,
Louise Eggleton, Steve Eggleton, Bob Girard,
Rick Helman, Mark Hooton, Michel Paquette, Wayne Walsh, Linda
Willis, Mike Willis

Chairperson & Secretary: Darrell Briggs

The meeting was called to order at 10:06

1) **Opening remarks by the President, Darrell Briggs**

- a) Welcome and thank you all for attending
- b) Introduction of the Board members (attendees in bold font above).
- c) Statement of quorum - the Membership Director advised quorum was met in accordance with the By-Laws (12 attendees).

2) **Reading of the Minutes of 16 November, 2019 AGM** - A motion was made by Wayne Walsh to accept the Minutes of the November 2019 AGM, seconded by John Bordin and carried

3) **Officer's and Director's Reports**

a. **President - Darrell Briggs**

Hello and welcome to the 2020 CRCA December Annual General Meeting. Your attendance is appreciated. I would like to start, by thanking the BOD for their many hours of effort and support over the last year. They are a joy to work with. I would also like to thank the members who supported the club and the sport by participating in 2020 during very trying times.

Given the uncertainty and difficulties at the onset of and the following months of the Covid 19 pandemic, the BOD was very pleased with the support from our membership in 2020. All racing organizations faced the potential of a total season shutdown as the pandemic gathered strength in March. Racing at road circuits started up in June at a number of tracks with limited spectators and strict Covid 19 protocols in place.

Our abbreviated year consisted of 7 events. The DAC car ice race in February, a Super Series practice weekend, three Super Series rounds, a CTCC/CASC-OR car weekend and a Vintage Motorcycle weekend.

26 marshals participated in at least one event this year. The average participation rate was 12 members per event day, a 17% reduction from last year, but a great result given the challenging circumstances. We had only one marshal from another club out to SMP this season.

A number of our members supported motorcycle and car events at other tracks including, Calabogie, Mont Tremblant, and Grand Bend road courses in 2020. As usual, CRCA supported the annual DAC auto ice racing event in February at Minden.

Recruiting efforts in 2020 included two Toronto motorcycle shows in January and February. Thank you to all who supported our recruiting effort at these shows. The Motorama show, Spring Motorcycle show at Toronto and the Quinte Sportsman were cancelled due to Covid 19 restrictions. It does not look like mass audience shows will happen in 2021 either. We have tabled a 2021 recruiting discussion on the AGM agenda.

Enrolment at the marshal schools was light due to Covid 19 concerns. We did have a few random inquiries late in the season. We will contact all interested parties again from our 2020 recruiting efforts regarding attendance at the New Marshal schools. One basic marshalling license was granted this year, with a couple more expected to be issued early next season.

2020 was another financially successful year. Our revenue was reduced due to a shorter season, however, a number of fixed costs could not be reduced (CASC-OR affiliation and insurance). We leave 2020 with a small surplus. Rick will present the details. A meeting agenda item is included to discuss 2021 spending, as the club has a surplus of funds that need be reduced, as per the organization by-laws.

The Super Series riders have continued to generously support CRCA this year, with gifts, donations and expressions of gratitude. SRA made gift card donations to CRCA at all the Super Series events.

The SMP management change presented a number of challenges, mostly around the training of new Super Series personnel and communication. Improvements were realized as the season progressed.

Super Series rider participation was similar to 2020, although there were some increases and some decreases amongst the classes. Many former riders were not out this year. Hopefully, some will return to SMP in 2021. We can only hope that that Super Series participation will grow and encourage CRCA membership participation.

Most racing organizations have published their 2021 schedules. Given the Covid protocol lessons learned this year, I believe we can expect a full season next year. The CSBK and CASC-OR/CTCC schedules have not been confirmed at this time.

Thanks again for your support and I look forward to a great year of racing with current and new marshals in 2020.

b. Vice-President - John Bordin -no report filed

c. Treasurer - Rick Helman

Copies of the Statement of Operations (year ending Oct. 31, 2020) were distributed and reviewed. The financial highlights follow:

Revenues - Marshalling Services revenue was down 54% from last year due to the Covid 19 impact reducing the number of event days to 13 from 23 in 2019.

Investment Income is earned on our GIC (one year maturity; 0.55 % interest; interest earnings are reinvested at renewal)

Expenses - Expenses were down 40% relative to 2019. Again the Covid 19 impact was the major factor. Certain fixed expenses were not impacted and had to be paid in full for the season (CASC-OR affiliation fee and Insurance premiums). Insurance increased by 23% due to the demise of ASN. The same carrier provided coverage through CASC-OR. Two independent quotes were received. Both were more than three times the Stoneridge cost. Recruiting costs, relative to show cancellations, were also significantly reduced.

Summary: - The bottom line for 2020 was a surplus of \$869 on the year.

The CRCA cash and investment assets are above the recommended reserve for non-profit organizations. (three times average annual revenue). The BOD will address this issue during 2021.

Rick recommended that the majority of our cash assets be invested in a GIC. The BOD will review and approve the way forward.

John Bordin moved that the financial statements for 2020 be accepted. Motion was seconded by Wayne Walsh. Motion passed by the attendees.

A motion to suspend membership fees for 2021 was moved by Mark Hooton and seconded by Rick Helman. Motion passed unanimously by attendees.

An audit committee, comprised of John Bordin, Lou Murgaski and Louise Eggleton will be asked to conduct a review the 2019/2020 financial reports during 2021.

d. Education, Performance & Safety - Wayne Walsh

I would like to acknowledge the hard work our President, Darrell Briggs has put in during this most difficult season. It's hard enough to get people to come out during normal times, but it was even more challenging during COVID-19. Because of his hard work and members of BOD we managed to have good turnouts for the events that CRCA participated in.

We had three students attend our New Marshal School in July which was conducted by "Professor" Helman. We ended up with two new QE's although one may have since joined CMP. We did have one member successfully qualify for their basis licence and a couple more members should be able to qualify early next season. In addition a couple of members are being considered for their intermediate licences. This coming season we will be looking to conduct CCM/CONTROL OP training.

I have asked the BOD to set aside funds for fire extinguisher training next season, which is always extremely important, but given the recent events at the Bahrain GP everyone will benefit from some refresher training.

Next season it is my intention to give sidecar racing a try. Mike Vinten has offered up a modern F1 sidecar for me to take the race school; and compete in the Super Series, so I won't be track side for the Super Series rounds but will be marshalling at all other events.

COVID-19 is still with us and will probably impact our season next year so it will be very important for everyone to follow the protocols that are in place to protect each other and the competitors.

Finally I would like to wish everyone a happy holiday season and the best for the new year.

Wayne raised two issues to be actioned by the 2021 BOD. The first was the pre-grid procedure and the speed at which the bikes travel through the gate and onto the track. The speed is too great and a safety issue. The second is the new marshal shelters design issues as well as there attachment to the corner barriers.

Bob and Chris volunteered to investigate their contacts for fire extinguisher training.

e. Membership - Mark Hooton

Membership held steady at the 2019 rate. Participation was better than expected given the constraints and concerns regarding contagious nature of Covid 19. The average marshal daily turnout was 12. A total of 26 different marshals participated during the season. We had one visiting marshal from MMS this season. Hopefully we can maintain that momentum this coming season, with the experience of a year of Covid 19 protocols behind us. Mark agreed to edit the membership database and delete names where necessary.

4) Old Business

a) A discussion was conducted on the various issues relating to radio communication at SMP in 2020. The BOD will continue to monitor radio communications performance and liaise with SMP management. Eight additional radios were purchased by SMP, but CRCA did not see many of them. Mr. Bondar is committed to purchase another eight radios in 2021. Headsets will be available for all new radios. Darrell will talk to Ken about the equitable distribution between Marshals and other officials.

5) New/Other Business

a) Recruitment- CRCA participated at the International Super Show in January as well as with VRRR at the February Toronto Motorcycle show. All subsequent shows were cancelled due to Covid 19 restrictions. Thanks to the members who participated at the shows. Attendance at the New Marshals School was reduced significantly due to Covid 19 concerns. Hopefully some will attend the schools this year.

b) SMP Ownership Change in 2020 - The new officials were on a steep learning curve in 2020. Progress was made as experience was gained. Track management constructed a number of permanent marshal shelters. A redesign will be required (sight lines, height and roof size). Darrell will discuss with Mr. Bondar and agree a work plan.

c) 2021 Recruiting efforts will not include any shows due to Covid 19.

The following suggestions were discussed;

- Kijiji ads
- Co-ordinate an ad with SMP
- Newspaper ad/article
- Utilize our face book page

- Greater utilization of the CRCA website
 - Contact racing organizers for CRCA publicity
 - Loyalist college journalism/film project (Chris)
 - Podcasts (Chris)
 - Live video on Instagram
- d) The need to recruit and train additional CCMs and Tower Controls was discussed. Candidates will be approached and training plans developed.
- e) A CRCA website conversion and new provider are required. Discussions and plans are underway. Louise agreed to help as she has extensive knowledge in web site development and administration.
- f) CRCA recently received archive materials dating back to the establishment of CRCA in 1959. The utilization of the materials will be discussed by the BOD. A Wikipedia page and digital conversion were discussed.
- g) It was agreed that the 2020 CRCA awards would be postponed to the Spring of 2021, when we are back at SMP. The 2020 Banquet was cancelled due to Covid restrictions.
- h) The following items were discussed and recommended to the BOD for implementation;
- Upgrade the condition of the flags and flag bags (inventory and purchase)
 - Purchase a black/white flag and start signage (last lap, black flag number board)
 - Upgrade the recruiting signage (banners)
 - Utilize gas card draws at events
 - Investigate CRCA track signage
 - Investigate use of a CRCA pop-up at the pit out (Chris/Bob to check with suppliers)
 - Buy radio enabled helmets for the CCMs for use on the ATV
 - Temporary 'clam shell' shelters for safety marshals
- i) The Willis' requested that CRCA members consider their support at the CSBK event at Grand Bend in June. This event is in conflict with Super Series Round #2.

6) Nomination Report

a) Nominations from the floor;

- i) Darrell Briggs - President (Nominated by Chris Chapelle)
- ii) Chris Chapelle - Director at Large (Nominated by Darrell Briggs)
- iii) Bob Girard - Director at Large (Nominated by Steve Eggleton)

b) Confirmation of Nominee's

All nominees acceptance was received for a two year term with the exception of a one year term for President (at his request).

c) Election;

- i) Darrell Briggs acclaimed as President

- ii) Chris Chapelle acclaimed as Director at Large
- iii) Bob Girard acclaimed as Director at Large

d) Recording of Results

i) Motion to accept the 2021 BOD by Wayne Walsh, seconded by Chris Chapelle & carried.

e) The new BOD was welcomed.

7) Next BOD Meeting - to be scheduled in January 2021

8) Adjournment

a. Motion to adjourn by Mike Willis, seconded by Steve Eggleton, and carried.

b. Meeting adjourned at 12:04